



Grant Funding Application

Zonta Club of Denver Funding – to empower women in the Denver metro area

Purpose of Grant (eligible for funding):

1. Support a new or on-going project for a 501(c)(3) organization.
2. Project focusing on directly improving the status and quality of life of Denver at risk women.
3. The funding must be used for projects within the Denver metro area that benefit local women.

NOT Eligible for Zonta Club of Denver Grant Funds: General operating funds, fund raising drives, capital campaigns, or any project promoting any specific religion, or political party and/or candidate. An organization that has received grants for three consecutive years will not be awarded another grant until after a minimum one-year funding recess.

The Zonta Club of Denver (ZCD) Service Committee reviews all complete applications meeting the above criteria and makes recommendations for disbursement. The recommendations are submitted for approval to the ZCD Board of Directors and to the Zonta Club of Denver Foundation (ZCDF) Trustees. The ZCD Board and/or the ZCDF Trustees may accept or change the Service Committee recommendations. Awarded funds will be presented at the ZCD Club meeting on Feb. 8, 2018.

By accepting a grant from ZCD, the recipient agrees to:

- Attend the club meeting in Feb. 2018 to accept the grant funds.
- Provide a written report in six months on the project's successes and failures.
- Accept an invitation for a presentation to the Club about the project and the use of grant funds.
- Recognize ZCD as a donor in your public relations efforts within the community, on your website and in Newsletters. Also, include a link to the Zonta website on your website.
- **Support ZCD fund-raising 2018 Day of Film by purchasing or selling a minimum of 5 tickets (estimated at \$40 each) and publicizing the event to your board and supporters.**

Organization name: _____

Address: _____

Executive director and/or designated grant contact: _____

Phone: _____ Fax: _____

Email: _____ Website: _____

ELECTRONIC SUBMISSIONS ONLY TO: [Mary Benoit at <mary@mathiaslockandkey.com>](mailto:mary@mathiaslockandkey.com)

APPLICATIONS DUE: Saturday, September 19, 2017

Name of Project: _____

Project Goals (2-3 sentences only): _____

Number of women helped: _____

Total cost of this Project: _____ Amount Requested (not to exceed \$10,000): _____

Start Date: _____ Completion Date: _____

Project Description (use additional pages as necessary): **See Attached**

1. Give a description of the project, target population, and benefits to the target population.
2. What are the goals (short and long term) and objectives of this project?
3. Is this a new or ongoing project?
4. Who will evaluate this project?
5. What criteria will be used to evaluate the project?
6. Provide a full project budget.
7. List other sources of funding available for this project.
8. How will this project be sustained?

Organization Information: Please attach the following:

1. IRS letter certifying 501(c)(3) status
2. Management Letter for most recent audited Financial Statements
3. List of board of directors
4. Current financial statements with year-to-date comparison to budget
5. Organization fiscal year ended _____
6. List of total organizations annual expenses (please provide percentage for total of 100%)
 - Administration _____ %
 - Programs _____ %
 - Fund Raising _____ %
 - Other _____ %

We agree to the above in requesting funding from the Zonta Club of Denver.

Signature of Executive Director

Date

Should you have questions, please contact:
Mary Benoit at 303-419-8420 or via email <mary@mathiaslockandkey.com>
Julie Bradley at julieqb@gmail.com